

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Position Vacancies and Hires

**DATE:** March 26, 2025

**POSITION VACANCIES**

**Classified**

Donor Relations Coordinator (FT)

**Professional**

IT Project Manager (FT)

Police Office (FT)

Staff Training & Development Coordinator (FT)

Student Care Coordinator (FT)

**Full-time Faculty**

Instructor, Cardiovascular Sonography

Instructor, Computer Science

Instructor, Diagnostic Medical Sonography

Instructor, Nursing

**NEW HIRES**

Amanda Jones	Program Assistant, Community Education	03/24/2025
Kaytlyn Crain	Workforce Development Program Coordinator	03/31/2025
Cory Meyer	Truck Driver Training Specialist	04/07/2025

**PROMOTIONS**

Jason Cinotto	Systems Administrator II	03/17/2025
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**RETIREMENTS**

Michael Bates	Public Safety Assistant, LLCC Litchfield	03/27/2025
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